



YEAR 4

Punctuation and Capital Letters

Three sections. Copy each sentence out in full when you correct it; that is how the punctuation sticks.

A. Capitals and sentence endings

- 1 Rewrite correctly: on monday we went to london. **On Monday we went to London.**
- 2 Rewrite correctly: my friend priya lives in manchester. **My friend Priya lives in Manchester.**
- 3 Rewrite correctly: in december we visit my aunt in wales. **In December we visit my aunt in Wales.**
- 4 Rewrite correctly: doctor patel works at st mary's hospital. **Doctor Patel works at St Mary's Hospital.**
- 5 What punctuation mark ends: *Where are you going* **A question mark**
- 6 What punctuation mark ends: *Look out* **An exclamation mark**

B. Commas

- 7 Punctuate: I bought apples pears bananas and grapes **I bought apples, pears, bananas and grapes.**
 - 8 Punctuate: after lunch we walked to the park **After lunch, we walked to the park.**
 - 9 Punctuate: my brother who is eight plays the piano **My brother, who is eight, plays the piano.**
 - 10 Punctuate: we packed a tent a stove two torches and a map **We packed a tent, a stove, two torches and a map.**
 - 11 Why is there a comma after an opener like *After lunch*? **It separates the opener from the main part of the sentence**
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C. Apostrophes and speech

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- 12 Write the short form of *do not*. **don't**
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- 13 Write the short form of *could not*. **couldn't**
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- 14 Write the short form of *they are*. **they're**
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- 15 Add the apostrophe: That is Sams bike. **That is Sam's bike.**
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- 16 Add the apostrophe: The girls changing room was locked. (There is more than one girl.) **The girls' changing room was locked.**
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- 17 Punctuate: come inside said mum **"Come inside," said Mum.**
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- 18 Punctuate: ravi asked is it raining **Ravi asked, "Is it raining?"**
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- 19 Where do the speech marks go, and what do they go around? **Around the words actually spoken, and nothing else**
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